

NCI-FREDERICK CANCER RESEARCH AND DEVELOPMENT CENTER
PROPERTY PASS (NON-RENEWABLE)
(See Policy & Procedure No. 704)

Date Issued: _____ Due Date for Return of Property: _____

INSTRUCTIONS: Please print or type. This form must be used whenever property is removed from its present FCRDC accountable location. This pass is limited to a period of 30 days from the date of issue. All property must be returned by the end of the 30-day period.

1. Description of Property (include model, manufacturer's serial no. and FCRDC decal no.)

Justification for Removing Property

2. Type or Print Name of Borrower
(person removing property)

Signature

3. Type or Print Name of Person Authorizing Removal
(Approving Officer)

Signature

4. Type or Print Name of Property Accountability
Department Representative

Signature